

Colonial Insurance & Financial Services, LLP

Conway, South Carolina

Agent of Record

Insurance Company: _____

Date: _____

Name of Insured: _____

Policy Number(s): _____

To Whom it May Concern:

Effective immediately, please recognize Colonial Insurance & Financial Services, LLP as the agent/
broker of record for all matters pertaining to the above mentioned policy or policies with your company.
This appointment is effective immediately and will remain in full force and effect until you are notified
in writing to the contrary.

If you have any questions regarding this authorization, please do not hesitate to contact me.

Thank you for your cooperation and assistance in this matter.

Sincerely,

Signature: _____

Print name: _____

Please mail, fax, or email this form to:

Colonial Insurance & Financial Services, LLP
2351 Church Street Unit 102
Conway, South Carolina 29526

Fax: 843-438-4419

Email: Jon@ColonialLLP.com